

BOARD OF DIRECTORS  
Mev Hoberg  
Sheila Jakubik  
Tim Kinhead  
Mike Spence  
Patty Fielding



SUPERINTENDENT  
Faith A. Chapel

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Board of Directors Meeting  
June 25, 2015

**REVISED CONSENT AGENDA**

1. **Staff Travel: Out-of-State**  
Request for board approval from Bainbridge High School Social Studies Teacher Amanda Ward to attend Hope Street Group Teacher Fellowship in Nashville, TN, September 10-13, 2015 for professional development.
2. **Donation (NEW)**  
Donation to Bainbridge High School for supplemental classroom supplies, an AED cabinet and prom ticket scholarships in the amount of \$1,737.43 from the BHS PTO.
3. **Donation (NEW)**  
Donation to Bainbridge High School for cheer uniform scholarships in the amount of \$1,550 from the BHS Cheer Boosters.
4. **Donation**  
Donation to Blakely Elementary School for field trip support, Assistive Tech Industry Project, banquet tables, art supplies and meeting support in the amount of \$3,612.58 from the Blakely PTO.
5. **Donation**  
Donation to Wilkes Elementary School for outdoor education tuition scholarships in the amount of \$11,848.12 from Wilkes PTO.
6. **Donation**  
Donation to Ordway Elementary School for outdoor education support in the amount of \$1,917.06 from Ordway PTO.
7. **Donation**  
Donation to Sakai Intermediate School for speakers and afterschool club stipends in the amount of \$12,663.57 from Sakai PTO.
8. **Minutes from the June 10, 2015 School Board Meeting**
9. **Minutes from the May 19, 2015 School Board Study Session (NEW)**
10. **PAYROLL June 2015 Warrant Numbers: (NEW)**  
(Payroll Warrants) 1002072 through 1002076  
(Payroll AP Warrants) 172856 through 172882  
**Total: \$2,979,521.15**

**11. Vouchers**

➤ General Fund Voucher (NEW)	\$17,887.51
➤ ASB Fund Voucher (NEW)	\$128,962.22
➤ General Fund Voucher	308,035.07
➤ Capital Projects Voucher	\$7,146.00
➤ Capital Projects Voucher	\$66,594.05

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School Board of Directors

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD STUDY SESSION MINUTES**

**Date: May 19, 2015**

**Place: Board Room**

**Board of Directors Present**

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Mike Spence, Tim Kinhead, Patty Fielding

**Call to Order**

4:40 p.m. Board President Mev Hoberg called the study session to order.

The Facility Master Plan Committee: Jeff Bouma, Jason Collins, Jennifer Solseng, Kristen Haizlip, Reese Ande, Tim Harris, Janet Woolever, Vicki Clayton, Mary Curtis, Betsy Greene, Tom Kilbane, Margaret Powers, Aaron Murphy, Bernie Meija, John Gray, Tamela VanWinkle  
Consultants: Craig Stauffer, Sharon Kennedy, Laurie Pharr, Dave Trageser, Butch Reifert

**Topics for Discussion**

*A. Physical Assessment: Program Assessment*

Capital Projects & Facilities Director Tamela VanWinkle briefly reviewed the history of the Facility Master Plan. A master plan was created for the district in 2005 – a complete analysis of all of the district facilities and their ability to meet the educational programming needs. Ten years later, the BHS 200 building and Wilkes have been replaced and essential renovations have occurred.

Mahlum Architect Butch Reifert reviewed the district building structures with a comparison to a model educational program. A building assessment was developed for each site. Four of the district facilities were identified as being in poor condition relative to OSPI evaluation criteria: Blakely, Ordway, Commodore and the 100 building on the BHS campus. Model programs that were developed during the first master planning process were confirmed and slightly modified using the district vision, potential legislation (McCleary, I-1351) and regional data as a guide for elementary, intermediate, middle, high school and options schools programs. Construction and non-construction (soft) project costs were calculated. Soft numbers were calculated with a 48.2% mark-up for new/replacement. Modernization soft costs were calculated at 55%. Non-construction “soft” costs include (every district pays these costs):

- Architect/Engineering/Consultant Fees
- Owner Consultants
- Washington State Sales Tax
- Testing and Inspection
- Permits
- Builders Risk Insurance
- Furniture, Fixtures and Equipment
- Construction Administration Management
- Staff Planning and Moving
- Sustainable Schools Monitoring
- Construction Contingency
- Contingency

Non-construction Related Costs include (variable costs):

Construction Administration Management

- Capital Staffing
- Legal Fees
- Admin. Support

Bond Issuance Fee

*B. Summary of Finding & Capital Costs*

**Blakely Elementary School 43,505 GSF**

The consultants looked at what needs to be addressed in the next 5-8 years. The immediate needs include: separate bus loop drive, modify student load and unload, provide ADA ramps/walkway, replace playground equipment, replace fire alarm systems, replace intercom system, upgrade toilet fixtures to ADA compliance and upgrade egress lighting, replace water heaters, hot water recirculation pumps, replace boilers, building control systems, electrical distribution systems, technology upgrades, add cafeteria. Other consideration include: replace the HVAC system (at end of life but will impact the structure) and provide lateral and shear support to meet earthquake code requirements, structural modifications and upgrades to support program and system modernizations.

Director Patty Fielding asked if building codes would be triggered with the enhancements. Reifert responded that the changes and improvements would consider building codes in the implementation.

An elementary school model program is 65,150 GSF (67,130 GSF with functional skills at Ordway). Core instruction, special education, functional skills, STEM, tech, library/media center, physical education, food service, commons/cafeteria, administration, student services, faculty/staff support, building support. Assumptions: 450 students (pre-k thru 4) with infrastructure for 650, central food prep off-site, gymnasium, functional skills (Ordway only), interior corridors.

Summary of Findings: \$28,821,865

Additions/Modernizations: \$38,156,500

New in Lieu: \$38,964,667

Postpone/Patch/Repair: \$3,947,625

Other Considerations: \$1,509,452

McCleary Bill

Summary of Findings: \$33,260,062

Additions/Modernizations: \$40,844,200

New in Lieu: \$41,534,455

Postpone/Patch/Repair: \$3,947,625

Other Considerations: \$1,509,452

**Ordway Elementary School, 52,000 GSF**

The consultants looked at what needs to be addressed in the next 5-8 years and identified what needs to be postponed, patched and/or repair. The immediate needs include: revised bus load and unloading, pedestrian safety improvements, ADA access improvements, replace fire alarm system, allowance to upgrade building for ADA compliance (access to stage), replace hardware to all exterior doors, master clock system upgrade, technology and data closets, add modular cafeteria, HVAC system and controls.

Director Fielding asked about the addition of cafeterias within all of the schools. VanWinkle responded that instructional time suffers without a cafeteria – approximately 15 to 20 minutes a day.

7,500 Gross Square Feet  
Enclose covered play area and convert to cafeteria, new infill

67,130 Gross Square Feet  
Modernization and new administration, library, gym, classrooms, food service

71,410 Gross Square Feet (McCleary Bill)  
Modernization and new administration, library, gym, classrooms, food service

67,130 Gross Square Feet  
Summary of findings: \$29,817,343  
Additions/Modernizations: \$38,090,158  
New in Lieu: \$38,891,842  
Postpone/Patch/Repair: \$2,180,760  
Other Considerations: \$4,397,809

McCleary Bill  
Summary of finding: \$34,989,076  
Additions/Modernizations: \$40,844,200  
New in Lieu: \$41,718,608  
Postpone/Patch/Repair: \$2,180,760  
Other Considerations: \$4,397,809

Superintendent Chapel asked for clarification on portables. The portable square footage was not calculated into the current square footage for the schools per OSPI guidelines. Portables are being utilized for some music rooms, computer labs and classrooms. Reifert responded that footnotes refer to the portable usage at each school.

### **Wilkes Elementary School**

Potential legislative measures to reduce class size (McCleary) would require the addition of 5 new classrooms.

McCleary Bill  
5 New Classrooms: \$3,305,966

**Sakai Intermediate School, 63,228 GSF**  
Intermediate School Model Program 72,892 GSF

The consultants looked at what needs to be addressed in the next 5-8 years and identified what needs to be postponed, patched and/or repair. The immediate needs include: Revise relief dampers at the south building wall to avoid letting cold air into the classrooms, replace boilers, replace 2 sewer pumps. Other considerations include: Replace fire alarm system, upgrade intercom system, integrate master clock, replace 2 water heaters, replace vinyl surface on the gym wall, repaint interior of the building, replace HVAC controls, upgrade lighting controls to meet energy code.

Total Immediate Asset Preservation: \$599,343  
Total Asset Considerations: \$1,566,963

Site health and safety improvements include ADA accessibility and the addition of a cafeteria.

Summary of findings: \$2,557,465  
Additions/Modernizations: \$5,325,387  
Immediate Asset Preservation: \$599,343  
Asset Considerations: \$1,566,963

**Woodward Middle School, 98,645 GSF**  
Middle School Model Program 102,825 GSF

Student load and unload improvements, ADA access for buses, add exhaust ventilation, replace water heaters, repair or replace modular buildings (6).

Summary of finding: \$13,510,203  
Additions/Modernizations: \$3,328,237  
Immediate Asset Preservation: \$1,421,537  
Other Considerations: \$6,780,597

Director VanWinkle stated that the portables at Woodward are in need of immediate repair. A conversation needs to occur around replacing the portables with new portables or a permanent structure.

**Bainbridge High School**  
100 Building, 41,509 GSF

The 100 building is one of the older buildings in the district. The building requires renovation of: fire sprinkler, smoke detectors, water fountains, water pipes, exhaust ventilation, roof and canopy, HVAC, lateral and shear support, electrical distribution panels and circuitry, voice and data system.

Summary of Findings: \$15,378,622  
New in Lieu: \$27,022,727  
Postpone, Patch and Repair: \$7,183,578  
Other Considerations: \$1,269,266

**Bainbridge High School**  
300 Building, 64,216 GSF

Postpone/Patch/Repair numbers include the immediate needs: fire alarm, smoke detector, plumbing fixtures, telephone and technology infrastructure, ventilation, master clock.

Summary of Findings: \$6,690,254  
Immediate Asset Preservation: \$653,756

**Bainbridge High School**  
400 Building, 36,144 GSF

Postpone/Patch/Repair numbers include the immediate needs: fire alarm, voice and data system, master clock

Summary of Findings: \$4,124,189  
Immediate Asset Preservation: \$145,846

**Bainbridge High School**  
500 Building, 32,818 GSF

Postpone/Patch/Repair numbers include the immediate needs: fire alarm, switchboard and electrical distribution system, lighting control, master clock, west wall (water intrusion), interior of lower gym.

Summary of Findings: \$10,756,027  
Immediate Asset Preservation: \$3,665,317

With the 100 Building having a high dollar amount for the immediate asset preservation and total summary of findings, a total building replacement was evaluated. A total construction cost of the 100 and 600 building for \$18,233,959 – theater, music, art, special ed, functional skills.

Fielding asked if it was an option to separate the theater from the classroom space as there is a lot of community interest in the development of a community performing arts center. VanWinkle responded that the two may be separated.

**Commodore Options School**

Postpone/Patch/Repair numbers include the immediate needs: water pipes, seismic upgrades for 1948/51 wing, demolish 1948 south wing, seismic upgrades from 1970/'75/'81 buildings, HVAC, controls of steam system, plumbing fixtures, underground waste mains, ceiling tiles.

Summary of Findings: \$9,338,651  
New in Lieu: \$33,097,790  
Postpone, Patch and Repair: \$5,524,225

*C. Tax Implications*

In a comparison with the other districts in the state, BISD is in the bottom 25% with a 3.2981 per \$1,000 assessed value.

Based on 150 basis points above current bond market interest rates, a 20-year financing structure, the following estimates were made:

<b>Par</b>	<b>Total School Levy Tax Rate Increase (per \$1,000 AV*)</b>
\$25.3 Million	\$.07 - .11
\$60 Million	\$.14 - .38
\$80 Million	\$.18 - .63

The actual increase in levy rate is dependent on the amount of bonds sold, timing and structure.

Different scenarios are under consideration for the buildings and facilities:

**Consideration #1**

School	Summary of Findings	New in Lieu	Postpone/Patch/Repair	Immediate Asset Preserv.	Total
Blakely			\$3,947,625		
Ordway			\$2,180,760		
Sakai				\$599,343	
Woodward				\$1,421,537	
BHS 100			\$7,183,578		
BHS 300				\$653,756	
BHS 400				\$145,846	
BHS 500				\$3,665,317	
Commodore			\$5,524,225		
TOTALS			\$18,836,188	\$6,485,799	<b>\$25,321,987</b>

**Consideration #2**

School	Summary of Findings	New in Lieu	Postpone/Patch/Repair	Immediate Asset Preserv.	Total
Blakely		\$38,964,667			
Ordway			\$2,180,760		
Sakai				\$599,343	
Woodward				\$1,421,537	
BHS 100			\$7,183,578		
BHS 300				\$653,756	
BHS 400				\$145,846	
BHS 500				\$3,665,317	
Commodore			\$5,524,225		
TOTALS		\$38,964,667	\$14,888,563	\$6,485,799	<b>\$60,339,029</b>

**Consideration #3**

School	Summary of Findings	New in Lieu	Postpone/Patch/Repair	Immediate Asset Preserv.	Total
Blakely		\$38,964,667			
Ordway			\$2,180,760		
Sakai				\$599,343	
Woodward				\$1,421,537	
BHS 100		\$27,022,727			
BHS 300				\$653,756	
BHS 400				\$145,846	
BHS 500				\$3,665,317	
Commodore			\$5,524,225		
TOTALS		\$65,987,394	\$7,704,985	\$6,485,799	<b>\$80,178,178</b>

Costs are currently escalating at approximately 4.5% per year.



President Mev Hoberg asked for input from the advisory committee. The committee shared concerns with the current state of the 100 building and the inequity among the elementary schools – Blakely, Ordway and Odyssey.

From a structural point, many changes occurred with codes due to earthquakes in the 1960's and 1970's. There are structural and seismic concerns with Blakely, BHS 100 building, Ordway and Commodore. The postpone/patch/repair did not include earthquake modifications. The structural engineering consultant stated that it would not be cost effective to bring an older building up to the same level as a new building through modifications.

Committee member Mary Curtis shared that an item to consider is the escalating costs of construction and to ask for a larger bond with staggered construction projects.

#### *D. Bonds and Tax Implications*

Managing Director of DA Davidson Dave Trageser presented the attached scenarios as a benchmark for what the tax rate implications would look like with a median residence value of \$486,000 based on the collection of 2015 taxes.

Director Fielding referred to the 2015 Comparison of School Bonds for King and Kitsap school districts. The list is a snapshot but many districts will be issuing bonds next year. A helpful picture would be comparing the total tax burden for the districts in King and Kitsap.

Director Kinhead asked if there is a choice point for the structured finance piece. Trageser responded that the total school levy rates fluctuate based on the scenario and those listed provide just a starting point for discussion purposes and may be adjusted by deferring principal etc. Trageser assumed 150 basis points above the current bond market interest rates and only a 1% increase in the tax base annually. The prior debt drops off dramatically by 2029.

VanWinkle recommended using available funds from the 2009 bond to engage an architect to start a more thorough analysis of educational program at Blakely and the BHS 100 Building to get a clearer picture of the sites. The post occupancy evaluation for Wilkes will be leveraged in the design of Blakely. The information will be shared throughout the Ed Spec process.

VanWinkle requested direction from the board on what additional information is needed to get to the decision of a bond. With a February bond date, a resolution needs to be approved by the board by October. The bond requests need to coordinate with the levy requests.

Committee member Vicki Clayton suggested that the district consider the addition of a scaled-down 200 seat theater with the elimination of the 100 building theater. A community performing art center joint venture could take a significant amount of time to fundraise and build. VanWinkle proposed investigating a black box (simple/small theater) option. Some districts have both a performing arts center and a black box.

Committee member Janet Woolever suggested replacing the 100 building with a multi-purpose building with a flexible design to move forward with fixing the building then addressing the corner at a future date.

President Hoberg stated that the voters need to see a clear plan for the 4 buildings with some type of a small theater with the 100 building. Hoberg suggested staggered bonds.

Director Spence requested clarity on the total tax burden as well as the 100 building replacement and black box option.

Director Kinhead stated the district needs to invest in the arts and use this time to push the district further rather than just incrementally improving the building.

Vice Principal Kristen Haizlip responded that one semester of theater will be offered next year serving 30 kids. The bigger need is to fix the 100 building.

VanWinkle asked for clarification to prepare a mini Ed Spec for the main campus and have a separate conversation with an Ed Spec for Blakely. Due to instructional time, VanWinkle recommended a temporary portable for Ordway to use as a cafeteria – see consideration #2.

Director Kinhead asked VanWinkle to merge the Replacement Matrix 2015-2070 with the financials for the upcoming board meeting.

No formal vote was taken. The board reached consensus to move forward with the Ed Spec to provide additional information to the board on Blakely and the main campus. The board would like information on the 100 building as a first bond option and/or as a second bond option. The voters need to hear about both visions at the first bond ask.

The key elements will be presented at the next board meeting for further board discussion. No formal decisions will be made until at least June.

### **Adjournment**

8:03 p.m. President Mev Hoberg closed the study session

# Bainbridge Island School District No. 303

## Scenario 1: February 2016 Election, \$60 million, 3 Sales, Wrapped Level Total School Levy Rate

Calculation Factors		Aa2 Moody's Rating				
Ratings:		Current Rates plus 150 bps				
Interest Rates:						
Assessed Value Increases at:						
Actual	2014	0.20%				
Actual	2015	9.16%				
		1.00%				
Bonds Issued:		Issue 1	Issue 2	Issue 3	Total	
Issue Size:		6/1/16	12/1/17	12/1/18		
Term (years):		\$20.00M	\$20.00M	\$20.00M	\$60.00M	
		19.5	20.0	20.0		

Tax Rate Impact:	
- Bond Tax Rate In 2017 = \$1.42 per \$1,000 AV	
- School Tax Rate In 2017 = \$3.47 per \$1,000 AV	

NOTES:	
- QSCB/BAB reimbursements reflect 7.2% reduction	
- Debt Service reflects sinking funds payments for the QSCB	

Assessed Value Summary (\$000's)										Levy Amount Detail (\$000's)										Levy Rate Detail									
Year	Bond AV	Bond AV Growth	M&O Levy	Tech. Levy (\$000's)	Fed. Refund Pymt	Total New Bonds	Debt Service Fund Incr/Decr	Total Bond Levy	Total School Levy	M&O Levy	Tech. Levy	Prior Debt	Fed. Refund Pymt	2016	2017	2018	Total New Bonds	Debt Service Fund Incr/Decr	Total Bond Levy	Total School Levy	2016	2017	2018	Total Bonds	Total School Levy	Debt Service Fund Incr/Decr	Total Bonds	Total School Levy	Year
2000	2,391,309	N/A	4.625	-	7,510	-	-	7,510	12,135	1.56	-	3.18	-	-	-	-	-	-	-	3.18	5.33	2000	-	-	-	3.18	5.33	2000	
2001	2,795,806	15.66%	4.846	-	5,589	-	-	5,589	10,235	1.75	-	1.95	-	-	-	-	-	-	-	1.95	3.70	2001	-	-	-	1.95	3.70	2001	
2002	3,094,530	11.08%	4.959	-	8,156	-	-	8,156	13,114	1.60	-	2.64	-	-	-	-	-	-	-	2.64	2.44	2002	-	-	-	2.44	2.44	2002	
2003	3,594,007	16.16%	5.284	-	5,330	-	-	5,330	10,634	1.47	-	1.48	-	-	-	-	-	-	-	1.48	2.55	2003	-	-	-	1.48	2.55	2003	
2004	3,648,913	1.49%	5.384	-	5,300	-	-	5,300	10,884	1.59	-	1.45	-	-	-	-	-	-	-	1.45	2.58	2004	-	-	-	1.45	2.58	2004	
2005	3,594,862	8.31%	5.893	-	5,049	-	-	5,049	10,948	1.49	-	1.28	-	-	-	-	-	-	-	1.28	2.77	2005	-	-	-	1.28	2.77	2005	
2006	4,722,624	33.30%	6.159	-	5,400	-	-	5,400	11,598	1.81	-	1.14	-	-	-	-	-	-	-	1.14	2.46	2006	-	-	-	1.14	2.46	2006	
2007	5,628,528	19.19%	6.607	-	6,834	-	-	6,834	16,966	1.87	-	0.27	-	-	-	-	-	-	-	0.27	3.01	2007	-	-	-	0.27	3.01	2007	
2008	6,577,671	16.89%	7.061	-	7,499	-	-	7,499	16,086	1.87	-	0.23	-	-	-	-	-	-	-	0.23	1.14	2008	-	-	-	0.23	1.14	2008	
2009	6,778,089	3.05%	7.507	-	7,800	-	-	7,800	16,082	1.59	-	0.22	-	-	-	-	-	-	-	0.22	1.15	2009	-	-	-	0.22	1.15	2009	
2010	6,207,278	-8.43%	7.966	-	7,750	-	-	7,750	16,082	1.59	-	0.25	-	-	-	-	-	-	-	0.25	1.11	2010	-	-	-	0.25	1.11	2010	
2011	5,603,072	-8.73%	8.932	-	8,200	-	-	8,200	16,082	1.59	-	0.25	-	-	-	-	-	-	-	0.25	1.11	2011	-	-	-	0.25	1.11	2011	
2012	5,349,046	-4.53%	8.732	-	7,100	-	-	7,100	17,330	1.68	-	0.29	-	-	-	-	-	-	-	0.29	1.37	2012	-	-	-	0.29	1.37	2012	
2013	5,184,972	-2.99%	8.765	-	7,100	-	-	7,100	17,330	1.71	-	0.29	-	-	-	-	-	-	-	0.29	1.37	2013	-	-	-	0.29	1.37	2013	
2014	5,199,203	0.20%	8.905	-	8,248	-	-	8,248	17,820	1.68	-	0.39	-	-	-	-	-	-	-	0.39	1.44	2014	-	-	-	0.39	1.44	2014	
2015	5,675,247	9.16%	9.319	2,200	8,215	-	-	7,000	18,719	1.67	0.39	1.45	-	-	-	-	-	-	-	0.39	1.44	2015	-	-	-	0.39	1.44	2015	
2016	5,731,999	1.00%	9,500	2,200	8,203	-	-	7,277	19,077	1.67	0.38	1.43	-	-	-	-	-	-	-	0.38	1.43	2016	-	-	-	0.38	1.43	2016	
2017	5,799,319	1.00%	9,700	2,200	7,963	-	-	8,209	20,109	1.68	0.38	1.37	-	-	-	-	-	-	-	0.38	1.37	2017	-	-	-	0.38	1.37	2017	
2018	5,847,212	1.00%	9,800	2,200	7,960	-	-	10,085	20,285	1.37	0.37	1.36	-	-	-	-	-	-	-	1.36	1.72	2018	-	-	-	1.36	1.72	2018	
2019	5,905,685	1.00%	9,800	2,200	8,052	-	-	10,480	20,486	1.34	0.37	1.39	-	-	-	-	-	-	-	1.39	1.74	2019	-	-	-	1.39	1.74	2019	
2020	5,964,741	1.00%	9,800	2,200	8,270	-	-	10,480	20,690	1.33	0.37	1.38	-	-	-	-	-	-	-	1.38	1.78	2020	-	-	-	1.38	1.78	2020	
2021	6,024,389	1.00%	9,800	2,200	8,330	-	-	10,897	20,897	1.31	0.36	1.35	-	-	-	-	-	-	-	1.35	1.69	2021	-	-	-	1.35	1.69	2021	
2022	6,084,633	1.00%	9,800	2,200	8,204	-	-	11,117	21,106	1.29	0.35	1.35	-	-	-	-	-	-	-	1.35	1.69	2022	-	-	-	1.35	1.69	2022	
2023	6,145,479	1.00%	9,800	2,200	8,167	-	-	11,117	21,106	1.29	0.35	1.35	-	-	-	-	-	-	-	1.35	1.69	2023	-	-	-	1.35	1.69	2023	
2024	6,206,934	1.00%	9,800	2,200	8,401	-	-	11,546	21,546	1.28	0.35	1.15	-	-	-	-	-	-	-	1.15	1.61	2024	-	-	-	1.15	1.61	2024	
2025	6,269,003	1.00%	9,800	2,200	8,524	-	-	11,546	21,546	1.28	0.35	1.15	-	-	-	-	-	-	-	1.15	1.61	2025	-	-	-	1.15	1.61	2025	
2026	6,331,693	1.00%	9,800	2,200	7,313	-	-	11,767	21,967	1.25	0.34	0.88	-	-	-	-	-	-	-	0.88	1.56	2026	-	-	-	0.88	1.56	2026	
2027	6,399,010	1.00%	9,800	2,200	7,184	-	-	11,968	22,408	1.25	0.34	0.88	-	-	-	-	-	-	-	0.88	1.56	2027	-	-	-	0.88	1.56	2027	
2028	6,454,960	1.00%	9,800	2,200	5,631	-	-	12,206	22,408	1.23	0.33	0.88	-	-	-	-	-	-	-	0.88	1.56	2028	-	-	-	0.88	1.56	2028	
2029	6,523,580	1.00%	9,800	2,200	2,283	-	-	12,431	22,431	1.23	0.33	1.23	-	-	-	-	-	-	-	1.23	1.51	2029	-	-	-	1.23	1.51	2029	
2030	6,588,785	1.00%	9,800	2,200	8,632	-	-	13,837	24,037	1.20	0.33	0.07	-	-	-	-	-	-	-	0.07	0.58	2030	-	-	-	0.07	0.58	2030	
2031	6,654,673	1.00%	9,800	2,200	486	-	-	13,837	24,037	1.20	0.33	0.07	-	-	-	-	-	-	-	0.07	0.58	2031	-	-	-	0.07	0.58	2031	
2032	6,721,220	1.00%	9,800	2,200	484	-	-	13,837	24,037	1.20	0.33	0.07	-	-	-	-	-	-	-	0.07	0.58	2032	-	-	-	0.07	0.58	2032	
2033	6,778,432	1.00%	9,800	2,200	489	-	-	13,837	24,037	1.19	0.33	0.07	-	-	-	-	-	-	-	0.07	0.58	2033	-	-	-	0.07	0.58	2033	
2034	6,836,316	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.18	0.32	0.07	-	-	-	-	-	-	-	0.07	0.58	2034	-	-	-	0.07	0.58	2034	
2035	6,894,828	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.17	0.32	0.07	-	-	-	-	-	-	-	0.07	0.58	2035	-	-	-	0.07	0.58	2035	
2036	6,954,128	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.16	0.32	0.07	-	-	-	-	-	-	-	0.07	0.58	2036	-	-	-	0.07	0.58	2036	
2037	7,014,070	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.16	0.32	0.07	-	-	-	-	-	-	-	0.07	0.58	2037	-	-	-	0.07	0.58	2037	
2038	7,074,070	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.15	0.31	0.07	-	-	-	-	-	-	-	0.07	0.58	2038	-	-	-	0.07	0.58	2038	
2039	7,134,118	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.15	0.31	0.07	-	-	-	-	-	-	-	0.07	0.58	2039	-	-	-	0.07	0.58	2039	
2040	7,194,118	1.00%	9,800	2,200	489	-	-	14,461	24,461	1.15	0.31	0.07	-	-	-	-	-	-	-	0.07	0.58	2040	-	-	-	0.07	0.58	2040	

**Scenario 2: February 2016 Election, \$60 million, 3 Sales, Level Debt Service**

**Tax Rate Impact:**

- Bond Tax Rate in 2017 = \$1.48 per \$1,000 AV
- School Tax Rate in 2017 = \$3.54 per \$1,000 AV

**NOTES:**

- QSCB/IAS reimbursements reflect 7.2% reduction
- Debt Service reflects sinking payments for the QSCB

2004	1,274,118	100%	2,000	\$29,949	\$30,039	\$90,028
Total Debt Service				\$29,949	\$30,039	\$90,039
Total Interest				\$9,949	\$10,039	\$30,039
				3.04%	3.32%	3.85%
Bond Yield						
Run Date:				4.22.15		



# Bainbridge Island School District No. 303

## Scenario 4: February 2016 Election, \$80 million, 4 Sales, Level Debt Service

Calculation Factors		Assessed Value Increases etc:	
Rating:		Actual	2014
Interest Rates:		Actual	2015
Assessed Value Increases etc:		Actual	2015
Bonds Issued:		Actual	2015
Issue Size:		Actual	2015
Term (years):		Actual	2015

Tax Rate Impact:	
Bond Tax Rate In 2017 = \$1.48 per \$1,000 AV	
School Tax Rate In 2017 = \$3.54 per \$1,000 AV	

NOTES:	
- QSO/BAB reimbursements reflect 7.25% reduction	
- Debt Service reflects shifting funds payments for the QSOB	

Assessed Value Summary (2007-4)									
Year	Bond AV	Bond Growth	M&O Levy	Tech. Levy (\$000's)	Prior Debt	Fed. Reimb.	Total New Bonds	Debt Service Fund Incr/ (Decr)	Total School
2000	2,901,509	N/A	4.623	-	7,310	-	7,310	12,135	12,135
2001	2,965,408	11.60%	4.446	-	5,389	-	5,389	10,235	10,235
2002	3,094,510	11.89%	4.159	-	8,126	-	8,126	11,114	11,114
2003	3,094,487	11.89%	5.284	-	8,126	-	8,126	10,614	10,614
2004	3,046,243	1.60%	5.184	-	5,389	-	5,389	10,884	10,884
2005	3,046,243	0.00%	5.489	-	5,489	-	5,489	10,884	10,884
2006	3,046,243	0.00%	6.130	-	5,489	-	5,489	11,298	11,298
2007	3,046,243	0.00%	6.607	1.529	7,409	-	7,409	16,966	16,966
2008	3,046,243	0.00%	7.001	1.529	7,409	-	7,409	16,966	16,966
2009	3,046,243	0.00%	7.507	1.529	7,409	-	7,409	16,966	16,966
2010	3,046,243	0.00%	7.946	1.529	7,409	-	7,409	16,966	16,966
2011	3,046,243	0.00%	8.425	1.529	7,409	-	7,409	16,966	16,966
2012	3,046,243	0.00%	8.925	1.529	7,409	-	7,409	16,966	16,966
2013	3,046,243	0.00%	9.450	1.529	7,409	-	7,409	16,966	16,966
2014	3,046,243	0.00%	9.999	1.529	7,409	-	7,409	16,966	16,966
2015	3,046,243	0.00%	10.574	1.529	7,409	-	7,409	16,966	16,966
2016	3,046,243	0.00%	11.174	1.529	7,409	-	7,409	16,966	16,966
2017	3,046,243	0.00%	11.799	1.529	7,409	-	7,409	16,966	16,966
2018	3,046,243	0.00%	12.449	1.529	7,409	-	7,409	16,966	16,966
2019	3,046,243	0.00%	13.124	1.529	7,409	-	7,409	16,966	16,966
2020	3,046,243	0.00%	13.824	1.529	7,409	-	7,409	16,966	16,966
2021	3,046,243	0.00%	14.549	1.529	7,409	-	7,409	16,966	16,966
2022	3,046,243	0.00%	15.299	1.529	7,409	-	7,409	16,966	16,966
2023	3,046,243	0.00%	16.074	1.529	7,409	-	7,409	16,966	16,966
2024	3,046,243	0.00%	16.874	1.529	7,409	-	7,409	16,966	16,966
2025	3,046,243	0.00%	17.699	1.529	7,409	-	7,409	16,966	16,966
2026	3,046,243	0.00%	18.549	1.529	7,409	-	7,409	16,966	16,966
2027	3,046,243	0.00%	19.424	1.529	7,409	-	7,409	16,966	16,966
2028	3,046,243	0.00%	20.324	1.529	7,409	-	7,409	16,966	16,966
2029	3,046,243	0.00%	21.249	1.529	7,409	-	7,409	16,966	16,966
2030	3,046,243	0.00%	22.199	1.529	7,409	-	7,409	16,966	16,966
2031	3,046,243	0.00%	23.174	1.529	7,409	-	7,409	16,966	16,966
2032	3,046,243	0.00%	24.174	1.529	7,409	-	7,409	16,966	16,966
2033	3,046,243	0.00%	25.199	1.529	7,409	-	7,409	16,966	16,966
2034	3,046,243	0.00%	26.249	1.529	7,409	-	7,409	16,966	16,966
2035	3,046,243	0.00%	27.324	1.529	7,409	-	7,409	16,966	16,966
2036	3,046,243	0.00%	28.424	1.529	7,409	-	7,409	16,966	16,966
2037	3,046,243	0.00%	29.549	1.529	7,409	-	7,409	16,966	16,966
2038	3,046,243	0.00%	30.699	1.529	7,409	-	7,409	16,966	16,966
2039	3,046,243	0.00%	31.874	1.529	7,409	-	7,409	16,966	16,966
2040	3,046,243	0.00%	33.074	1.529	7,409	-	7,409	16,966	16,966

Total Debt Service	\$25,949	\$45,065	\$22,529	\$22,529	\$120,072
Total Interest	\$9,949	\$15,065	\$7,529	\$7,529	\$40,072
Bond Yield	3.96%	3.96%	3.96%	3.96%	3.96%
Ann Conv	4.2115				

Levy Rate Detail									
Year	M&O Levy	Tech. Levy	Prior Debt	Fed. Reimb.	2015	2017	2019	2015	Total School Levy Rate
2000	3.34	-	5.18	-	-	-	-	-	3.34
2001	3.34	-	5.18	-	-	-	-	-	3.34
2002	3.34	-	5.18	-	-	-	-	-	3.34
2003	3.34	-	5.18	-	-	-	-	-	3.34
2004	3.34	-	5.18	-	-	-	-	-	3.34
2005	3.34	-	5.18	-	-	-	-	-	3.34
2006	3.34	-	5.18	-	-	-	-	-	3.34
2007	3.34	-	5.18	-	-	-	-	-	3.34
2008	3.34	-	5.18	-	-	-	-	-	3.34
2009	3.34	-	5.18	-	-	-	-	-	3.34
2010	3.34	-	5.18	-	-	-	-	-	3.34
2011	3.34	-	5.18	-	-	-	-	-	3.34
2012	3.34	-	5.18	-	-	-	-	-	3.34
2013	3.34	-	5.18	-	-	-	-	-	3.34
2014	3.34	-	5.18	-	-	-	-	-	3.34
2015	3.34	-	5.18	-	-	-	-	-	3.34
2016	3.34	-	5.18	-	-	-	-	-	3.34
2017	3.34	-	5.18	-	-	-	-	-	3.34
2018	3.34	-	5.18	-	-	-	-	-	3.34
2019	3.34	-	5.18	-	-	-	-	-	3.34
2020	3.34	-	5.18	-	-	-	-	-	3.34
2021	3.34	-	5.18	-	-	-	-	-	3.34
2022	3.34	-	5.18	-	-	-	-	-	3.34
2023	3.34	-	5.18	-	-	-	-	-	3.34
2024	3.34	-	5.18	-	-	-	-	-	3.34
2025	3.34	-	5.18	-	-	-	-	-	3.34
2026	3.34	-	5.18	-	-	-	-	-	3.34
2027	3.34	-	5.18	-	-	-	-	-	3.34
2028	3.34	-	5.18	-	-	-	-	-	3.34
2029	3.34	-	5.18	-	-	-	-	-	3.34
2030	3.34	-	5.18	-	-	-	-	-	3.34
2031	3.34	-	5.18	-	-	-	-	-	3.34
2032	3.34	-	5.18	-	-	-	-	-	3.34
2033	3.34	-	5.18	-	-	-	-	-	3.34
2034	3.34	-	5.18	-	-	-	-	-	3.34
2035	3.34	-	5.18	-	-	-	-	-	3.34
2036	3.34	-	5.18	-	-	-	-	-	3.34
2037	3.34	-	5.18	-	-	-	-	-	3.34
2038	3.34	-	5.18	-	-	-	-	-	3.34
2039	3.34	-	5.18	-	-	-	-	-	3.34
2040	3.34	-	5.18	-	-	-	-	-	3.34

## Bainbridge Island School District No. 303

**Scenario 5: February 2016 Election, \$25.3 million, 2 Sales, Wrapped Level Total School Levy Rate**

<p><b>Tax Rate Impact:</b></p> <ul style="list-style-type: none"> <li>- Bond Tax Rate in 2017 = \$1.34 per \$1,000 AV</li> <li>- School Tax Rate In 2017 = \$3.4 per \$1,000 AV</li> </ul>	<p><b>NOTES:</b></p> <ul style="list-style-type: none"> <li>- QDCB/BAB reimbursements reflect 7.2% reduction</li> <li>- Debt Service reflects sinking funds payments for the QSCB</li> </ul>
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[illegible]

# Bainbridge Island School District No. 303

## Scenario 6: February 2016 Election, \$25.3 million, 2 Sales, Level Debt Service

Calculation Factors			
Rating:	Aa2 Moody's Rating		
Interest Rates:	Current Rates plus 150 bps		
Assessed Value Increases at:			
Actual	2014	0.20%	
Actual	2015	9.16%	
		1.00%	
Bonds Issued:			
Issue Size:			
Term (years):			
	Issue 1	Issue 2	Total
	6/1/16	12/1/17	
	\$12.65M	\$12.65M	\$25.30M
	19.5	20.0	

Tax Rate Impact:	
- Bond Tax Rate In 2017 = \$1.38 per \$1,000 AV	
- School Tax Rate In 2017 = \$3.44 per \$1,000 AV	

NOTES:	
- QSCB/IAS reimbursements reflect 7.2% reduction	
- Debt Service reflects shifting funds payments for the QSCB	

Assessed Value Summary (\$000's)									
Year	Bond AV	Bond AV Growth	M&O Levy	Tech. Levy (\$000's)	Fed. Reimb.	Prior Debt	Total New Bonds	Debt Service Fund Incr/ (Decr)	Total School Levy
2000	2,351,309	N/A	4,625	-	7,510	-	-	-	12,135
2001	2,785,808	15.66%	4,846	-	5,389	-	-	-	10,235
2002	3,094,510	11.88%	4,959	-	8,156	-	-	-	13,114
2003	3,594,607	16.16%	5,284	-	5,330	-	-	-	10,614
2004	3,648,343	1.49%	5,584	-	5,300	-	-	-	10,884
2005	3,858,862	8.51%	5,899	-	5,049	-	-	-	10,948
2006	4,722,824	19.30%	6,189	-	5,400	-	-	-	11,589
2007	5,628,528	19.13%	6,607	1,525	8,834	-	-	-	16,966
2008	6,577,671	16.85%	7,061	1,525	7,465	-	-	-	16,086
2009	6,774,083	3.05%	7,507	1,525	7,800	-	-	-	16,832
2010	6,387,278	-8.02%	7,966	1,525	7,750	-	-	-	17,241
2011	5,893,072	-9.73%	8,932	900	6,200	-	-	-	15,032
2012	5,948,046	-4.53%	8,732	1,325	7,100	-	-	-	17,157
2013	5,184,572	-12.99%	8,765	1,525	7,100	-	-	-	17,390
2014	5,195,203	0.20%	8,905	1,525	6,243	-	-	-	17,673
2015	5,675,247	9.15%	9,513	2,200	8,215	-	-	-	18,715
2016	5,731,969	1.00%	9,600	2,200	8,203	-	-	-	19,077
2017	5,789,319	1.00%	9,700	2,200	7,943	-	-	-	19,812
2018	5,847,212	1.00%	9,800	2,200	7,960	-	-	-	20,161
2019	5,905,685	1.00%	9,900	2,200	8,052	-	-	-	20,514
2020	5,964,741	1.00%	10,000	2,200	8,270	-	-	-	20,870
2021	6,024,389	1.00%	10,100	2,200	8,330	-	-	-	21,230
2022	6,084,633	1.00%	10,200	2,200	8,390	-	-	-	21,590
2023	6,145,479	1.00%	10,300	2,200	8,450	-	-	-	21,950
2024	6,206,934	1.00%	10,400	2,200	8,510	-	-	-	22,310
2025	6,268,003	1.00%	10,500	2,200	8,570	-	-	-	22,670
2026	6,331,663	1.00%	10,600	2,200	8,630	-	-	-	23,030
2027	6,395,010	1.00%	10,700	2,200	8,690	-	-	-	23,390
2028	6,458,980	1.00%	10,800	2,200	8,750	-	-	-	23,750
2029	6,523,590	1.00%	10,900	2,200	8,810	-	-	-	24,110
2030	6,588,765	1.00%	11,000	2,200	8,870	-	-	-	24,470
2031	6,654,573	1.00%	11,100	2,200	8,930	-	-	-	24,830
2032	6,721,220	1.00%	11,200	2,200	8,990	-	-	-	25,190
2033	6,788,432	1.00%	11,300	2,200	9,050	-	-	-	25,550
2034	6,856,115	1.00%	11,400	2,200	9,110	-	-	-	25,910
2035	6,924,480	1.00%	11,500	2,200	9,170	-	-	-	26,270
2036	6,994,128	1.00%	11,600	2,200	9,230	-	-	-	26,630
2037	7,064,070	1.00%	11,700	2,200	9,290	-	-	-	26,990
2038	7,134,710	1.00%	11,800	2,200	9,350	-	-	-	27,350
2039	7,206,058	1.00%	11,900	2,200	9,410	-	-	-	27,710
2040	7,278,118	1.00%	12,000	2,200	9,470	-	-	-	28,070
Total Debt Service									\$37,945
Total Interest									\$6,292
Bond Yield									3.94%
Run Date									5/18/2015

Levy Rate Detail									
M&O Levy	Tech. Levy	Prior Debt	Fed. Reimb.	2015	2017	Total New Bonds	Debt Service Fund Incr/ (Decr)	Total School Levy	Year
1.96	-	3.18	-	-	-	-	-	3.18	2000
1.75	-	1.95	-	-	-	-	-	1.75	2001
1.90	-	2.84	-	-	-	-	-	2.84	2002
1.47	-	1.48	-	-	-	-	-	1.48	2003
1.53	-	1.45	-	-	-	-	-	1.45	2004
1.49	-	1.28	-	-	-	-	-	1.28	2005
1.41	-	1.14	-	-	-	-	-	1.14	2006
1.17	0.27	1.57	-	-	-	-	-	1.57	2007
1.07	0.23	1.14	-	-	-	-	-	1.14	2008
1.11	0.22	1.15	-	-	-	-	-	1.15	2009
1.28	0.25	1.25	-	-	-	-	-	1.25	2010
1.59	0.16	1.11	-	-	-	-	-	1.11	2011
1.63	0.25	1.33	-	-	-	-	-	1.33	2012
1.68	0.29	1.37	-	-	-	-	-	1.37	2013
1.71	0.29	1.59	-	-	-	-	-	1.59	2014
1.68	0.39	1.45	-	-	-	-	-	1.45	2015
1.67	0.38	1.43	-	-	-	-	-	1.43	2016
1.68	0.38	1.37	-	-	-	-	-	1.37	2017
1.57	0.36	1.36	-	-	-	-	-	1.36	2018
1.35	0.37	1.39	-	-	-	-	-	1.39	2019
1.34	0.37	1.38	-	-	-	-	-	1.38	2020
1.33	0.37	1.38	-	-	-	-	-	1.38	2021
1.31	0.36	1.35	-	-	-	-	-	1.35	2022
1.30	0.36	1.33	-	-	-	-	-	1.33	2023
1.29	0.35	1.35	-	-	-	-	-	1.35	2024
1.28	0.35	1.36	-	-	-	-	-	1.36	2025
1.26	0.35	1.15	-	-	-	-	-	1.15	2026
1.25	0.34	0.88	-	-	-	-	-	0.88	2027
1.24	0.34	0.85	-	-	-	-	-	0.85	2028
1.23	0.34	1.33	-	-	-	-	-	1.33	2029
1.21	0.33	0.07	-	-	-	-	-	0.07	2030
1.20	0.33	0.07	-	-	-	-	-	0.07	2031
1.19	0.33	0.07	-	-	-	-	-	0.07	2032
1.18	0.32	0.07	-	-	-	-	-	0.07	2033
1.17	0.32	-	-	-	-	-	-	-	2034
1.16	0.32	-	-	-	-	-	-	-	2035
1.14	0.31	-	-	-	-	-	-	-	2036
1.13	0.31	-	-	-	-	-	-	-	2037
1.12	0.31	-	-	-	-	-	-	-	2038
1.11	0.31	-	-	-	-	-	-	-	2039
1.10	0.30	-	-	-	-	-	-	-	2040





8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

## Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

**Please Note:** The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) BHS Cheer Boosters

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

School BHS

Donation Amount or Value of Donated Items: \$ 1550.00

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Scholarships for cheerleaders to help with cost of cheerleading uniforms

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By: Sarah Spray Spray Date: 6/22/15  
(Printed Name) (Signature)

District Review: \_\_\_\_\_ Date: \_\_\_\_\_  
(Printed Name) (Signature)



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Name of Donor (Printed) \_\_\_\_\_

BHS PTSO

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

School \_\_\_\_\_

BHS

Donation Amount or Value of Donated Items: \$

1737.43

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Combination of Department grants to purchase class supplies, AED cabinet for BHS and \$200 in Scholarship for BHS Prom tickets.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

(Printed Name)

(Signature)

Date: \_\_\_\_\_

6/22/15

District Review: \_\_\_\_\_

(Printed Name)

(Signature)

Date: \_\_\_\_\_

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
GENERAL FUND

MONTH OF June 2015

BOARD DATE June 25th 2015

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid.

Pamela Sloan  
PAYROLL OFFICER

APPROVED GROSS IN THE AMOUNT OF: 2,236,879.35

PLUS BENEFITS IN THE AMOUNT OF: 742,641.80

ADJUSTMENTS IN THE AMOUNT OF: 0.00

(COBRA, Manual Warrants, Vender Adj)

TOTAL PAYROLL DISTRIBUTION: 2,979,521.15

WARRANT NUMBERS: (Payroll Warrants) 1002072 through 1002076  
(Payroll AP Warrants) 172856 through 172882

DIRECTORS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PROVISION IS MADE FOR THE ADJUSTMENT OF EMPLOYEE AND EMPLOYER BENEFITS  
AS NECESSARY.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Bainbridge Island School Dist #303, and that I am authorized to authenticate and certify to said claim.

\_\_\_\_\_  
Signature

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 25, 2015, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$17,887.51. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF A/P Warrants:  
Warrant Numbers 2012409 through 2012427, totaling \$17,887.51

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2012409	ACE HARDWARE	06/30/2015	80.36
2012410	ARAMARK UNIFORM SERVICES	06/30/2015	47.62
2012411	BILL SPEIDEL ENTERPRISES INC	06/30/2015	880.00
2012412	FOLLETT SCHOOL SOLUTIONS INC	06/30/2015	2,853.88
2012413	GLAZER'S CAMERA SUPPLY	06/30/2015	1,492.70
2012414	GLOBAL SOURCE EDUCATION	06/30/2015	700.00
2012415	GOPHER SPORT	06/30/2015	181.05
2012416	GRAINGER	06/30/2015	23.84
2012417	H & H DIESEL SERVICE INC	06/30/2015	2,782.10
2012418	JOHN CERVINSKY EDUCATIONAL CON	06/30/2015	2,175.00
2012419	KCDA	06/30/2015	474.61
2012420	OLYMPIC TECHNOLOGY RESOURCES	06/30/2015	619.59
2012421	QUILL	06/30/2015	2,216.38
2012422	RWC INTERNATIONAL LTD	06/30/2015	1,319.04
2012423	SKATELAND ROLLER SKATING RINK	06/30/2015	1,582.85
2012424	ST OF WA DEPT OF LICENSING	06/30/2015	13.00
2012425	TED BROWN MUSIC CO	06/30/2015	407.61

Check Nbr	Vendor Name	Check Date	Check Amount
2012426	UPS FREIGHT	06/30/2015	20.60
2012427	WESTBAY AUTO PARTS	06/30/2015	17.28
19	Computer	Check(s) For a Total of	17,887.51

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
19	Computer	Checks For a Total of	17,887.51
Total For 19	Manual, Wire Tran, ACH & Computer	Checks	17,887.51
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		17,887.51

## F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-15.75	0.00	17,903.26	17,887.51

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of June 25, 2015, the board, by a \_\_\_\_\_ vote, approves payments, totaling \$128,962.22. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:  
Warrant Numbers 4001448 through 4001474, totaling \$128,962.22

Secretary \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_  
Board Member \_\_\_\_\_ Board Member \_\_\_\_\_

Check Nbr	Vendor Name	Check Date	Check Amount
4001448	AWSP ASSN WA School Principals	06/30/2015	1,935.00
4001449	BAINBRIDGE ISLAND SD #303	06/30/2015	41,912.16
4001450	BAINBRIDGE HIGH SCHOOL ASB	06/30/2015	3,688.18
4001451	BAINBRIDGE HIGH SCHOOL (GF)	06/30/2015	1,812.50
4001452	BEST WESTERN SKAGIT VALLEY INN	06/30/2015	278.46
4001453	COURT ENGRAVERS	06/30/2015	247.08
4001454	CUSTOMINK.COM	06/30/2015	441.40
4001455	DISPLAY & COSTUME SUPPLY	06/30/2015	141.91
4001456	EDENSAW WOODS LTD	06/30/2015	223.65
4001457	HILTON GARDEN INN - Kennewick	06/30/2015	2,414.26
4001458	HONEY BUCKET	06/30/2015	120.00
4001459	KBA	06/30/2015	270.40
4001460	KIMMEL ATHLETIC SUPPLY	06/30/2015	314.57
4001461	MERRY MAKERS INC	06/30/2015	1,439.57
4001462	NEFF COMPANY	06/30/2015	439.38
4001463	OLYMPIC PHOTO GROUP LLC	06/30/2015	825.00
4001464	RIBBONS GALORE	06/30/2015	226.54

Check Nbr	Vendor Name	Check Date	Check Amount
4001465	SOUND PUBLISHING	06/30/2015	847.82
4001466	TC SPAN AMERICA	06/30/2015	261.49
4001467	TOWN & COUNTRY MARKET	06/30/2015	80.43
4001468	VARSITY SPIRIT FASHIONS	06/30/2015	11,894.82
4001469	WALSWORTH PUBLISHING CO	06/30/2015	58,288.00
4001470	WESTSIDE PIZZA	06/30/2015	46.18
4001471	WILSON SPORTING GOODS	06/30/2015	431.54
4001472	WOODWARD ASB IMPREST	06/30/2015	53.02
4001473	WOODWARD MIDDLE SCHOOL ASB	06/30/2015	20.00
4001474	WOODWARD MIDDLE SCHOOL GF	06/30/2015	308.86
27	Computer	Check(s) For a Total of	128,962.22



	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	27	Computer	Checks For a Total of	128,962.22
Total For	27	Manual, Wire Tran, ACH & Computer	Checks	128,962.22
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	128,962.22

## **PREVENTION OF CHILD ABUSE, NEGLECT AND EXPLOITATION**

Child abuse, neglect and exploitation are violations of children's human rights and an obstacle to their educational development. The board directs staff to be vigilant regarding any evidence of child abuse, neglect or exploitation.

For purposes of this policy, the term “child” refers to anyone under the age of 18 who is enrolled in the district, or any other person who is currently classified as a student in the district’s database, including home-schooled students.

“Child abuse, neglect, or exploitation” means:

1. Inflicting physical injury on a child by other than accidental means, causing death, disfigurement, skin bruising, impairment of physical or emotional health, or loss or impairment of any bodily function.
2. Creating a substantial risk of physical harm to a child’s bodily functioning.
3. Attempting, committing, or allowing any sexual offense against a child as defined in the criminal code. This definition also includes communicating with a child for immoral purposes or viewing, possessing or distributing any sexually explicit images of a child. It also includes intentionally contacting, directly or through the clothing, the genitals, anus or breasts of a child unless the contact is necessary for the child’s hygiene or health care. This also includes a child’s intentional or coerced contact with anyone’s genitals, anus or breasts.
4. Committing acts that are cruel or inhumane regardless of observable injury. These acts may include, but are not limited to, instances of extreme discipline demonstrating disregard for a child’s pain or mental suffering.
5. Assaulting or criminally mistreating a child as defined by the criminal code.
6. Failing to provide food, shelter, clothing, supervision or health care necessary to a child’s health or safety.
7. Engaging in actions or omissions resulting in a substantial risk to the physical or mental health or development of a child.
8. Failing to take reasonable steps to prevent the occurrence of the preceding actions.

Staff should report all incidents of abuse regardless of the age of the perpetrator(s). Children, family members or other adults can commit acts of child abuse, neglect or exploitation. This may include incidents of misconduct between students.

Subject to the definition above, staff should not focus on a person’s mental status to determine if she or he has committed child abuse, neglect or exploitation. The law governing mandated reporting does not allow for exceptions for people with medical conditions that may mitigate the intent for committing such acts.

The superintendent will develop reporting procedures and provide them to all staff on an annual basis. The purpose is to identify and report all evidence of child abuse, neglect or exploitation to

the proper authorities in a timely manner. Staff will receive training regarding reporting obligations during their initial orientation and at least every three years after initial employment.

All staff members are responsible for reporting all suspected cases of child abuse, neglect or exploitation to the proper authorities and the appropriate school administrator. Under state law, staff are free from liability for reporting a reasonable suspicion of child abuse, neglect or exploitation. However, failing to report the incident may result in criminal liability regardless of whether the authorities determine the incident is provable in a subsequent legal proceeding.

Staff need not verify a report that a child has been abused, neglected or exploited. Any conditions or information that may be reasonably related to child abuse, neglect or exploitation should be reported. Legal authorities have the responsibility for investigating each case and taking appropriate action under the circumstances.

Cross Reference:	Board Policy	4310	District Relationships with Law Enforcement and other Government Agencies
Legal References:	RCW	13.34.300	Relevance of failure to cause juvenile to attend school as evidence to neglect petition
		26.44.020	Definitions
		26.44.030	Reports — Duty and authority to make — Duty of receiving agency — Duty to notify — Case planning and consultation — Penalty for unauthorized exchange of information — Filing dependency petitions — Investigations — Interviews of children — Records — Risk assessment process
		28A.320.160	Alleged sexual misconduct by school employee — Parental notification — Information on public records act
		28A.400.317	Physical abuse or sexual misconduct by school employees — Duty to report — Training
		28A.620.010	Purposes
		28A.620.020	Restrictions Classes on parenting skills and child abuse prevention encouraged
		43.43.830	Background checks — Access to children or vulnerable persons – Definitions
	WAC	388-15-009	What is child abuse or neglect?

Management 2015 – June Issue WSSDA Policy News  
Resources: 2010 - April Issue WSSDA Policy News  
Policy News, February 2007 Physical Abuse and Sexual Misconduct Notice  
Requirements  
Policy News, June 1999 23% of districts out-of-compliance on child abuse  
policies

## **REPORTING CHILD ABUSE AND NEGLECT**

The Bainbridge Island School District recognizes that child abuse and neglect are both a violation of children's rights and an obstacle to their educational development. For the purposes of this policy, child abuse and neglect shall mean the injury, sexual abuse, sexual exploitation, negligent treatment or maltreatment of a child or "vulnerable adult" by any person under circumstances that indicate the child's or vulnerable adult's health, welfare, and safety is harmed thereby. For the purposes of this policy, the definition for child abuse, neglect, sexual exploitation and negligent treatment or maltreatment is as identified in RCW 26.44.020. Vulnerable adults include developmentally disabled and/or incapacitated or dependent adults. Child abuse can include abuse by another minor.

The board requires that professional school personnel, as "mandatory reporters", meet their legal obligation to report to Child/Adult Protective Services (CPS/APS) and/or the proper law enforcement agency at the first opportunity, but in no case longer than forty-eight (48) hours, after they have "reasonable cause" to believe that a child or vulnerable adult has suffered abuse or neglect, provided that suspected sexual or physical assault against a vulnerable adult must be reported immediately to both APS and the proper law enforcement agency. "Professional school personnel" includes, but is not limited to, teachers, counselors, certificated support staff, administrators, childcare facility personnel, and school nurses. All other personnel and/or volunteers having reasonable cause to believe that a child or vulnerable adult has suffered abuse or neglect are to report as noted above or immediately bring the matter to the attention of a school or district administrator. During the process of making a "reasonable cause" determination, the school or district administrator shall contact all parties involved in the complaint.

Staff shall use the district's Child Abuse and Neglect Reporting Procedures, including completion of the Report of Student Abuse/Neglect Form, when they have "reasonable cause" to believe abuse or neglect has occurred.

Legal responsibility for ensuring a report is filed rests with the person who has reasonable cause to believe abuse or neglect has occurred. Any person who is required to report and who knowingly fails to report is guilty of a gross misdemeanor.

Staff need not verify that a child has in fact been abused or neglected. Any conditions or information that may be reasonably be related to abuse or neglect should be reported. Legal authorities have the responsibility for investigating each case and taking such action as is appropriate under the circumstances.

Certificated and classified school employees shall receive training regarding their reporting obligations under state law in their orientation training when hired and then every three years thereafter. Such training shall take place within existing training programs and related resources.

Legal References:	RCW 26.44.020	Child Abuse—Definitions
	RCW 26.44.030	Reports—Duty and Authority to Make—Duty of Receiving Agency
	RCW 26.44.040	Reports—Oral and Written
	RCW 28A 320.160	Alleged Sexual Misconduct by School Employee – Parental Notification – Information on Public Records Act
	RCW 28A.400.317	Physical Abuse or Sexual Misconduct by School Employees –Duty to Report -- Training
	RCW 74.34.020	Abuse of Vulnerable Adults—Definitions
	RCW Chapter 74.34	Abuse of Vulnerable Adults—Reports—Duty to Make
	WAC 388-15-009	Definition of Child Abuse, Neglect or Exploitation

## **Student Sports — Concussion, and Head Injuries and Sudden Cardiac Arrest**

### **Concussion and Head Injury**

The Bainbridge Island Board of Directors recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and other recreational activities.

The board acknowledges the risk of catastrophic injuries or death is significant when a concussion or head injury is not properly evaluated and managed.

Consistent with Washington law, all competitive sport activities in the district will be identified by the administration. The district will utilize guidelines developed with the Washington Interscholastic Activities Association (WIAA) and other pertinent information ~~and forms to~~ inform and educate coaches, youth athletes, and their parents/~~and/or~~ guardians of the nature and risk of concussions or head injuries, including the dangers associated with continuing to play after a concussion or head injury.

Annually, the district will distribute a head injury and concussion information sheet to all parents/guardians of student participants in competitive sport activities. The parent/guardian and student must return a signed acknowledgement indicating that they have reviewed and understand the information provided before the student participates in any covered activity. ~~Until this acknowledgement form is returned and on file with the district, the student may not practice or compete.~~

All appropriate district staff, coaches ~~including and team~~ volunteers will complete training as required in the district procedure. Additionally, all coaches of competitive sport activities will comply with WIAA guidelines for the management of head injuries and concussions.

Prior to their first use of school facilities, all private nonprofit youth programs must provide a written statement of compliance with this policy in regard to concussion and head injury with proof of insurance as required by RCW 4.24.660.

### **Sudden Cardiac Arrest**

The board of directors further recognizes that sudden cardiac arrest is reported to be the leading cause of death among young athletes. The district will work with the WIAA and the University of Washington Medical Center for Sports Cardiology to make available an online pamphlet that provides student athletes, their parents/guardians and coaches with information about sudden cardiac arrest.

To this end, the district will maintain a link on its website to the OSPI website where the online pamphlet will be posted.

Annually, prior to participating in an interscholastic athletic activity, students and their parents/guardians must review the online pamphlet and return a signed statement to the school documenting their review. This form may be combined with the annually distributed head injury and concussion information sheet referenced above.

The board will also work with the WIAA and the University of Washington Medical Center for Sports Cardiology to make available an existing online sudden cardiac arrest prevention program for coaches. Every three years, prior to coaching an interscholastic athletic activity, all coaches will complete the online program and provide a certificate of completion to the district.

All coaches, including volunteers, will complete training as required in the district procedure. Additionally, all coaches will comply with WIAA guidelines for the management of sudden cardiac arrest.

Prior to their first use of school facilities, all private nonprofit youth programs must provide a written statement of compliance with this policy in regard to sudden cardiac arrest with proof of insurance as required by RCW 4.24.660.

Cross Reference	Board Policy	3418 6113	Emergency Treatment Community Use of School Facilities
Legal References	RCW	4.24.660	Liability of school districts under contract with youth programs

Chapter 28A.600 RCW Students

Management	<u>2015 – June Issue</u>
Resources:	2014 - August Issue WSSDA Policy News
	2009 - August Issue WSSDA Policy News



Date: June 25, 2015  
To: Faith Chapel, Superintendent  
From: Lynn Stellick, Human Resources Director  
Subj: Personnel Actions

Personnel actions recommended for Board approval at the June 25, 2015 School Board meeting are as follows:

**Hiring Recommendations:** (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Cross, April	1.0 FTE Continuing 4 <sup>th</sup> Grade Teacher at Ordway Elementary School effective 9/1/2015
Foley, Mackenzie	1.0 FTE Continuing 1 <sup>st</sup> Grade Teacher at Ordway Elementary School effective 9/1/2015
Hund, Kathryn	.50 FTE Continuing SPED Pre-School Teacher at Ordway Elementary School effective 9/1/2015
Ottenad, Autumn	.80 FTE Continuing Language Arts/Social Studies Teacher/Reading/Writing Specialist at Woodward Middle School effective 9/1/2015
Strayer, Carrie	1.0 FTE Continuing Multi-Age Spanish Immersion Teacher at Ordway Elementary School effective 9/1/2015

**Changes in Assignment:**

Bredy, Patti	From .80 FTE Leave Replacement Language Arts/Social Studies to 1.0 FTE Continuing Language Arts/Social Studies Teacher at Woodward Middle School effective 9/1/2015
D'Amico, Lauren	From .60 FTE Continuing Counselor to 1.0 FTE Continuing Counselor at Bainbridge High School effective 9/1/2015
Nelson, Laura	From .50 FTE Leave Replacement Librarian to 1.0 FTE Continuing 3 <sup>rd</sup> Grade Teacher at Ordway Elementary School effective 9/1/2015
Nordstrom, Amy	From 1.0 FTE 1 <sup>st</sup> Grade Teacher to 1.0 FDK Teacher at Wilkes Elementary School effective 9/1/2015
Zuzelski, Thomas	From .60 FTE Leave Replacement to 1.0 FTE Continuing Science Teacher at Bainbridge High School effective 9/1/2015
Layton, Thea	From 2 hrs/day JV Volleyball Coach to 2/hrs/day Varsity Volleyball Coach at Woodward Middle School effective 9/1/2015

**Resignations:**

Swanson, Joy	1.5 hrs/day Lunchroom Supervision Paraeducator at Woodward Middle School effective 6/19/2015
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**Retirements:**

**Leaves of Absence:**